

Samuel P. Harn Museum of Art

Intern Project Description Form

Staff contact name: Carol McCusker, Curator of Photography

Department: Curatorial

Title of Internship: Curatorial Photography Intern

Brief Description of Internship:

This internship is a research and planning position for one or more ongoing projects in the Harn's Curatorial/Photography department, including research, collections management and exhibition planning.

ONGOING intern project – offered every term

Hours per week: 10

Specific Duties:

- Intern will research art and artists related to the Harn's photography collection in support of exhibition planning.
- Intern will assist in exhibition planning and installation, including preparation of design and layout, labels, and text panels.
- Intern will work on ongoing collection management projects including research and cataloguing of new acquisitions and expanding and correcting existing records presently on the Harn database.

Qualifications needed:

- Art History knowledge & experience, history of photography especially desired
- Strong research, writing and organizational skills
- Ability to work professionally with museum staff, volunteers & general public
- Experience with digital cameras and managing digital image files
- Computer proficiency with Microsoft Office and Photoshop and ability to learn and use SketchUp graphic design program
- Available 10 hrs/wk during museum business hours: M – F 8 am-5 pm

Learning Objectives for intern:

- Gain professional career experience in museum curatorial practices.
- Continue to develop research skills in art history.
- Gain more in-depth knowledge on a select group of artists.
- Develop professional skills in exhibition research and development.

Special application instructions for this project: none