

Samuel P. Harn Museum of Art

Intern Project Description Form

Staff contact name: Kathryn Rush, Store Manager

Department: Store

Title of Internship: Store Product Development

Brief Description of Internship: The Store Product Development Intern will assist in developing products sold in the Harn Store from concept to completion. Design experience and an interest in art is preferred.

Date needed and duration: Summer Semester, May 8 – August 4, 2017

Hours per week: 10 hours/week

Specific Duties:

This intern will research best practices in developing custom products for museum stores. Interns will be involved in designing products related to museum exhibitions, assisting in product research, and project management for new Harn Store merchandise. This intern will oversee the process from ideation to completion.

Qualifications needed:

- Available 10 hrs/wk during museum business hours: M – F 8 am-5 pm
- Computer proficiency with Microsoft office; Adobe Suite proficiency desirable
- Passion for museums, art and design
- Strong interest in Marketing and Sales

Learning Objectives for intern:

- Build product design skills
- Gain experience in Project Management
- Master the process of product development

Special application instructions for this project:

Please submit a graphic design portfolio if available.