

# Samuel P. Harn Museum of Art

## Intern Project Description Form

**Staff Contact Name:** Jennifer Infinger, School and Family Programs Manager

**Department:** Education

**Title of Internship:** Early Learning at the Harn Intern – Spring 2020

### **Brief Description of Internship:**

This intern will work closely with education staff to develop and implement exhibition and collection-related art-making opportunities for family audiences both in and outside of the museum:

- Museum Visits: starting end of January through mid-March, Tuesday, Thursday and Friday mornings
- School Site Visits: starting mid-March, Tuesday/Thursday/Friday afternoons 12-3 pm \*locations throughout Alachua County

*\*We are looking for an intern who can support Early Learning at the Harn. This program includes both onsite and offsite event locations. It is not a requirement to attend all on and off site program dates, but flexible availability to attend most is preferred. Please include your program availability in your application.*

### **Specific Duties:**

- Research, develop and implement art-making opportunities for specific ability levels.
- Correspond and work with guest artists from Alachua County Public Schools and the community.
- Create written guides and help lead program volunteers.
- Gain an in-depth understanding of select Harn exhibitions, works of art and themes across the collection.
- Prepare art materials. Set up and clean-up programs.
- Read and apply assigned print and online texts that detail best practices and new findings in art education, public programs, evaluation, art interpretation and visitor engagement.
- Other duties as assigned. May include involvement in school and educator programs at the museum.

**Hours per week:** 10 hours (During museum business hours: M-F 8am–5pm, to include above program dates)

### **Qualifications Needed:**

- Coursework or experience in education, art education, studio art, museum education, community program development and/or art history
- Professional correspondence and strong verbal and written communication skills appropriate in representing the museum
- Research and creative problem solving skills
- Professional attire and appearance, dependable and punctual
- Must be enthusiastic about art, learning, effective communication and creating an accessible environment for all visitors

### **Learning Objectives for the Intern** (what will the student learn from this experience?):

- Gain professional experience in museum practices and an understanding of the role of museum education and how it fits within larger programs and goals
- Gain program development and implementation skills
- Improve public speaking, visitor service, leadership and research and writing skills
- Develop skills in facilitating engaging and enjoyable art-centered opportunities for families with children of all ages
- Develop a personal portfolio of projects and a strong resume