

Samuel P. Harn Museum of Art

Intern Project Description Form

Staff Contact Name: Jennifer Infinger, School and Family Programs Manager

Department: Education

Title of Internship: Family Programs Intern – Spring 2020

Brief Description of Internship:

This intern will work closely with education staff to develop and implement exhibition and collection-related art-making opportunities for family audiences both in and outside of the museum:

- Family Days: Saturdays, February 19 and April 18
- Tot Time: First Friday of the Month at 11 a.m.: February 7, March 6 and April 3
- Spring Break Camp: March 23-27

**We are looking for an intern who can support Spring Break Camp and one of the other two programs, if not both. Please include your program availability in your application.*

Specific Duties:

- Research, develop and implement art-making opportunities for specific ability levels.
- Correspond and work with guest artists from campus and the community.
- Create written guides and help lead program volunteers.
- Gain an in-depth understanding of select Harn exhibitions, works of art and themes across the collection.
- Prepare art materials. Set up and clean-up programs.
- Read and apply assigned print and online texts that detail best practices and new findings in art education, public programs, evaluation, art interpretation and visitor engagement.
- Other duties as assigned. May include involvement in school and educator programs at the museum.

Hours per week: 10 hours (During museum business hours: M-F 8am–5pm, to include above program dates)

Qualifications Needed:

- Coursework or experience in education, art education, studio art, museum education, community program development and/or art history
- Professional correspondence and strong verbal and written communication skills appropriate in representing the museum
- Research and creative problem solving skills
- Professional attire and appearance, dependable and punctual
- Must be enthusiastic about art, learning, effective communication and creating an accessible environment for all visitors

Learning Objectives for the Intern (what will the student learn from this experience?):

- Gain professional experience in museum practices and an understanding of the role of museum education and how it fits within larger programs and goals
- Gain program development and implementation skills
- Improve public speaking, visitor service, leadership and research and writing skills
- Develop skills in facilitating engaging and enjoyable art-centered opportunities for families with children of all ages
- Develop a personal portfolio of projects and a strong resume