

**Samuel P. Harn Museum of Art Intern
Project Description Form**

Staff contact name: Jess Berube, Communications Specialist

Department: Marketing and PR

Title of Internship: Photography

ONGOING Intern Project – offered every term

Brief Description of Internship: The photography intern documents the museum's rich programming and collection for various uses, including web, print and social media. Fall 2018 projects may include: exhibition documentation for *The World to Come*, program documentation for Museum Nights, Member pARTy, Family Day and more, store product photography and various imagery for social media.

Hours per week: 8 – 10 hours/week

Specific Duties: Document exhibitions, special events, educational programs and objects from the museum's collection. Capture "aha moments" between visitors and artwork. Resize images and edit/color correct as needed.

Qualifications needed:

- Availability during museum business hours (M – F, 8 am - 5 pm), for Museum Nights (second Thursday of every month, 6 – 9 pm) and for other special events as needed (e.g. Member pARTies, Family Days)
- Ability to supply own camera (cameras not provided by museum)
- Access to and proficiency in Adobe Photoshop or Lightroom, or comparable photo editing software
- Proficiency in digital photography
- Strong communication and interpersonal skills
- Receptivity to feedback

Objectives for intern: Intern will: receive experience in commercial and event photography; take pride in seeing their work featured online (website, social media), and in numerous Harn publications; become familiar with the inner workings of an art museum, intradepartmental collaboration and vision building.

Special application instructions for this project: Please submit samples of your work along with the application. Event photography and still life samples highly encouraged, but not required.