

**Samuel P. Harn Museum of Art Intern  
Project Description Form**

**Staff contact name:** Jess Berube, Communications Specialist

**Department:** Marketing and PR

**Title of Internship:** Photography

**ONGOING Intern Project – offered every term**

**Brief Description of Internship:** The photography intern documents the museum's rich programming and collection for various uses, including web, print and social media. The intern will collaborate heavily with others within the department to plan, capture and create vibrant imagery for social media goals and campaigns.

**Hours per week:** 10 hours/week

**Specific Duties:** Document exhibitions, special events, educational programs and objects from the museum's collection. Capture "aha moments" between visitors and artwork. Resize images and edit/color correct as needed.

**Qualifications needed:**

- Availability during museum business hours (M – F, 8 am - 5 pm); for Museum Nights (second Thursday of every month, 6 – 9 pm); for other special events as needed including some evenings and weekends; and various mornings for tabling at summer Preview sessions at Reitz Union
- Ability to supply own camera (cameras not provided by museum)
- Access to and proficiency in Adobe Photoshop or Lightroom, or comparable photo editing software
- Proficiency in digital photography
- Strong communication and interpersonal skills
- Receptivity to feedback

**Objectives for intern:** Intern will: receive experience in commercial and event photography; take pride in seeing their work featured online (website, social media), and in numerous Harn publications; become familiar with the inner workings of an art museum, intradepartmental collaboration and vision building.

**Special application instructions for this project:** Along with the application, please submit 8 - 10 digital, full-color samples of your work via PDF or online web/portfolio link only (no hard copies, please). Event photography, portraits and still life samples highly encouraged. Demonstrated skill photographing in varying interior light levels a plus.