

# Samuel P. Harn Museum of Art

## Intern Project Description Form

**Staff Contact Name:** Dr. Eric Segal, Director of Education and Curator of Academic Programs

**Department:** Education

**Title of Internship:** Museum + Campus Engagement Internship

**ONGOING Intern Project – offered every term**

**Brief Description of Internship:** The intern will work directly with the Director of Education to research and develop innovative projects and events to build ties between the Harn and the entire campus. Previous semesters' projects have included programming for the museum's Hack the Harn event and Museum Hack lecture, establishing a database of information and objects for the Harn's cell phone tours, and work on annual activities such as Words on Canvas.

**Specific Duties:** This intern will undertake a variety of activities to foster connections between the Harn museum and the university, and in support of Education priorities. Specific activities will include research on background issues including exploration of interdisciplinary projects between the arts and sciences; compiling information about UF faculty and courses; helping to create and shape efforts to reach students across campus; outreach to UF and community partners; and programming and support for special events and lectures at the Harn. The intern will be encouraged to bring forth her/his ideas for projects to connect the campus art museum with UF students, staff and faculty.

**Hours per week:** 10 hours (During museum business hours: M-F 8am–5pm)

**Qualifications Needed:**

- Any major.
- Strong research, writing and organizational skills.
- Computer proficiency with Microsoft Office and research via internet.
- Dependable and punctual, professional appearance.
- Creative thinking and attention to details involved in developing ideas.
- Available 10 hours/weekly during museum hours (8am – 5pm).

**Learning Objectives for the Intern** (what will the student learn from this experience?):

- Continue to develop research, communication, and organizational skills.
- Gain in-depth knowledge of the structure and diverse activities of a complex corporation, such as the University of Florida, and insight into museum institutions and non-profit work places.
- Develop insight into balancing creative conception and practical application.
- Gain professional career experience broadly applicable to many industries. The intern will develop strong work place skills and habits common to corporate environments.