

Samuel P. Harn Museum of Art

Intern Project Description

Title of Internship: MUSE + Student Engagement Internship

Staff Supervisor: Allysa Peyton, Student Engagement Manager

Department: Education

Duration: Fall: August 23 – December 6, 2023 | **Hours per week:** 10

Award: Supported by the Jacqueline Friel Fund, this internship position comes with a \$2500 stipend. This scholarship/award may impact your financial aid. Contact the financial aid office to determine any such impact, as award money will disburse directly to UF's Office for Student Financial Affairs. You can visit their office in Criser Hall or call 352.392.1275.

Brief Description of Internship: The intern will work directly with the Student Engagement Manager to research and develop innovative projects and events to build ties between the Harn and the Museum University Student Educators (MUSES) – a volunteer student group. Previous semesters' projects have included programming for the museum's Hack the Harn event, work on annual activities such as Words on Canvas, and facilitating meetings and activities with Harn MUSEs.

Specific Duties:

This intern will undertake a variety of activities to foster connections between the Harn museum and university students, and in support of Education department priorities. Specific activities will include research on background issues including exploration of interdisciplinary projects between the arts and sciences; helping to create and shape efforts to reach students across campus; outreach to UF and community partners; and programming and support for special events and spaces at the Harn. The intern will be encouraged to bring forth her/his/their ideas for projects to connect the campus art museum with UF students. There is a \$2500 stipend associated with this internship.

Qualifications Needed:

- Any major.
- Strong research, writing and organizational skills.
- Computer proficiency with Microsoft Office and research via internet.
- Dependable and punctual, professional appearance.
- Creative thinking *and* attention to details involved in developing ideas.
- Available 10 hours/weekly during museum hours (8 am – 5 pm).
- Available to meet each Wednesday 3:30-5pm at the museum.
- Available for these Museum Nights events (6-9 pm): Thursday, September 14; Thursday, October 12; and Thursday, November 9th.

Objectives for Intern:

- Continue to develop research, communication, and organizational skills.
- Gain in-depth knowledge & insight into museum institutions and non-profit work places.
- Develop insight into balancing creative conception and practical application.
- Gain professional career experience broadly applicable to many industries. The intern will develop strong work place skills and habits common to corporate environments.