

# Samuel P. Harn Museum of Art

## Project Description Form

**Staff contact name:** Tongyun Yin, Cofrin Curator of Asian Art

**Department:** Curatorial

**Title of Internship:** Korean Art Collection Digital Project Intern

**To apply:** Submit the required documents (listed below) to [register@harn.ufl.edu](mailto:register@harn.ufl.edu)

### **Job Description:**

The Curatorial Department at the Samuel P. Harn Museum of Art seeks a detail-oriented and highly organized intern for the Korean Art Collection Digital Project. This is a 3-month temporary position from August to November 2023. Under the supervision of the Cofrin Curator of Asian Art, the intern is responsible for updating the museum's Korean art collection database. Open to University of Florida students and recent graduates, this position supports the development of research and data management skills.

The Harn Museum's Korean art collection includes over 230 works ranging from the first century CE to the present day. The collection of stoneware, porcelain, lacquerware, wood sculpture, painting, and video art represents the rich history and art of Korea and evidences the cultural exchanges between Korea and its neighboring countries and beyond.

### **Responsibilities**

- Entering new collection data, including artists' names, object titles, medium, dimensions, acquisition data, provenance, descriptions, and any additional information.
- Updating existing records with any changes or new information.
- Ensuring accurate, verified, and validated data of the Korean art collection.

### **Qualifications**

- Excellent organizational skills with attention to detail.
- Experience using Microsoft Office, including Word and Excel.
- Ability to work independently as well as collaboratively in a team.
- Effective communication and interpersonal skills.
- Availability to work during museum operating hours: Monday through Friday, from 8 am to 5 pm.
- Knowledge of Asian history, culture, and art history; East Asian art history preferred.
- Korean language skills are highly desirable.

### **Compensation and Hours**

- \$2500 stipend
- 10 hours per week for 3 months, from August to November 2023.

### **To Apply**

- Please send a Letter of Interest, Resume, and a writing sample.
- Please provide 2 reference letters.