

Harn Museum of Art

Intern Project Description

Title of Internship: MUSE + Student Engagement Internship

Staff Supervisor: Errol Nelson, Student Engagement Manager

Department: Education

Duration: Fall Semester 2024 | **Hours per week:** 10

Award: Supported by the Jacqueline Friel Fund, this internship position comes with a \$2500 stipend. This scholarship/award may impact your financial aid. Contact the financial aid office to determine any such impact, as award money will be disbursed directly to UF's Office for Student Financial Affairs. You can visit their office in Criser Hall or call 352.392.1275.

Brief Description of Internship: The intern will work directly with the Student Engagement Manager to research and develop innovative projects and events to build ties between Harn and the Museum University Student Educators (MUSES), a volunteer student group. They will also conduct meetings and assume a leadership role for the Harn MUSES to cultivate vital leadership and team-building abilities.

The Student Engagement Intern will hone essential professional skills and make critical connections to student and visitor audiences based on the museum's exhibitions.

Specific Duties:

This intern will undertake a variety of activities to foster connections between the Harn museum and university students, and in support of Education department priorities. The prospective intern will undertake professional and academic development opportunities during their internship. Specific activities may include research on background issues, including exploration of interdisciplinary projects between the arts and sciences; helping to create and shape efforts to reach students across campus; outreach to UF and community partners; and programming and support for special events and spaces at the Harn. The intern will be encouraged to bring forth her/his/their ideas for projects to connect the campus art museum with UF students.

Qualifications Needed:

- Any major
- Strong leadership, research, writing, communication, and organizational skills (or the desire to improve already existing skills)
- Computer proficiency with Microsoft Office and research via the Internet and academic resources.
- Dependable and punctual
- Creative thinking *and* attention to details involved in development and implementation of ideas
- Available for 10 hours per week during museum operating hours (8 am–5 pm) Monday – Friday.
- Available to meet each Wednesday 3:30-5 pm at the museum.
- Available for these Museum Nights events (6-9 pm): Thursday, September 12; Thursday, October 10; and Thursday, November 14; and, if available, Thursday, Dec 12.

Objectives for Intern:

- Continue to develop leadership, research, interpretative, communication, and organizational skills.
- Produce either a written, visual, or digital portfolio to summarize their internship
- Give a ten-minute presentation on an artwork on display
- Gain in-depth knowledge & insight into museum institutions and non-profit workplaces.
- Develop insight into balancing creative conception and practical application.
- Gain professional career experience broadly applicable to many industries. The intern will develop strong workplace skills and habits common to corporate and academic environments.