

Samuel P. Harn Museum of Art
Intern Project Description Form

Staff Contact Name: Salina Cardias, Director of Visitor Engagement

Department: Department of Visitor Engagement

Title of Internship: Visitor Engagement Intern

Date needed and duration: Fall 2026

Hours per week: Hours will vary. Availability on some nights and weekends is necessary.

Brief Description of Internship:

This role involves collaborating closely with the Director of Visitor Engagement to assist with initiatives that enhance the visitor experience through data collection, analysis, and community engagement. Responsibilities may include gathering visitor feedback, analyzing visitor data, and helping develop strategies to improve the Harn's understanding of its visitors. This intern may also assist with public events and internal collaborative projects that enhance the visitor experience.

Specific Duties May Include:

- Collecting visitor feedback
- Attending online meetings and forums to help better understand the Harn's data collection strategy
- Assisting with the development, planning and execution of public programs
- Analyzing and reporting on the Harn's visitor data
- Working with Harn departments to provide customized data reports
- Supporting volunteer training and recruitment efforts

Qualifications Needed:

- Creative and resourceful.
- Organized.
- Dependable and punctual; professional demeanor.
- Excellent interpersonal skills and maturity.

Learning Objectives for Intern:

- Gain hands-on experience in museum operations by supporting the collection & analysis of visitor data and assisting with the development of public programs.
- Develop strong teamwork skills by collaborating in a dynamic environment to ensure the effective delivery of objectives.
- Cultivate the ability to confidently collect and report on visitor metrics and data.